

QUAINTON PARISH COUNCIL

Minutes of the Annual Meeting of the Parish held at the Memorial Hall on 11 June 2025 at 6.30pm

Present:

Councillors: Martin Pacetti, Sarah Smith, Ben Harris, Peter Woodliffe-Thomas, Nick Butler, Katherine Richardson (Clerk)

Members of the public – 0

1. To elect a Chairman

- Cllr Ben Harris had been elected at the Parish Council meeting on 21 May 2025. Following the resignation of the current Parish Clerk, Cllr Harris confirmed that a new Clerk had been appointed from 28 July 2025.

2. Apologies for Absence

<i>RESOLVED c/2025/27 to accept apologies from Cllr Smith</i>
--

3. Declarations of Interests

- Cllr Woodliffe-Thomas declared an interest in the Monday Club.
- Cllr Butler declared an interest in the Winwood Trust as he is a trustee.

4. Approval of Minutes

The minutes of the previous meeting held on 11 June 2025 had been circulated prior to the meeting, were duly signed by the Chairman as a true and accurate record.

<i>RESOLVED c/2025/28 to approve the minutes of the meeting held on 11 June 2025</i>

5. Buckinghamshire Council matters

5.1 HS2 Matters

- HS2 – a visit to Needles Farm had been arranged as part of a tour organised by HS2.
- HS2 works along Station Road had been delayed due to a live cable.
- Councillors continue to attend the HS2 Stakeholders meetings. A drop-in session had been arranged by HS2 at Quainton Memorial Hall on 21st July from 3.00pm and 7.00pm.
- Cllr Smith and Cllr Pacetti would see whether there was any grant funding available from HS2.

5.2 TVP

Chairman's initials:

Date:

- TVP had circulated their monthly update.

5.3 Buckinghamshire Council

- The Parish Council continues to engage with the Highways Department at Buckinghamshire Council re the issues with speeding.
- The Parish Council had not received an update report from the ward Councillor.

6. To Review Reported Matters Outstanding

- **Village shop** – A Councillor had spoken with the owner of the village shop to find out how the Parish Council could help support the shop. A meeting had been arranged.

7 Transport & Infrastructure

- Planning for the access road for Faccenda Group had been submitted.

8. Planning Applications

- Enforcement is still in place at Trail Flatt Farm, North End Road and Ladymead Farm.
- Councillors had met with the Neighbourhood Planning department at Buckinghamshire Council to understand the BC's future strategy re planning and future developments.
- Cllr Weldon agreed to attend the Rosefield Solar Farm appeal meeting scheduled for 22 July at 10.00am.

<u>Planning application</u>		<u>Comments</u>
Rosefield Solar Farm		Objection

RESOLVED c/2025/29 to object any further applications for the Rosefield Solar Farm

9 Clerks Report

9.1 Google Drive – This had been set up to store documents.

9.2 Councillor Training – Councillors had booked onto free webinar training for the inspection of playgrounds.

9.3 Parish Council Website – It was agreed that this needed to be revamped. Quotes for this to be completed would be obtained.

9.4 Coffee Shop/Pub – It had been confirmed that these had been re-registered as community assets.

9.5 Future Parish Council meeting dates – It was agreed for future Parish Council meetings to be held on a Thursday, once the new Clerk was in place. The Clerk would book the future dates via the Quanton Memorial Hall online booking system.

Chairman's initials:

Date:

9.6 Parish Council Laptop – Councillors agreed for a new laptop to be purchased for the new Parish Clerk.

9.7 Defibrillator – Quainton Memorial Hall had asked the Parish Council whether they would fund the replacement pads for the defibrillator. Councillors agreed.

9.8 Insurance – The annual insurance had been renewed.

9.9 AGAR – The AGAR had been submitted.

9.10 Allotments – Councillors agreed to increase the annual water charge to allotment holders to £10.00 from 1 September 2025.

RESOLVED c/2025/30 to approve the increase to £10.00 for the annual water charge to allotment holders

10. Finance

10.1 Payments for authorisation – June 2025

10.2 Expenditure – payments pending previously circulated			10.3 Income – receipts reported		
OLB017	EE	29.52	R4	Nat West - interest	55.42
OLB018	Yu Energy	47.73			
OLB019	Yu Energy	33.42			
OLB020	Yu Energy	34.82			
OLB021	Clear Insurance	2,048.73			
OLB022	J Godfrey	979.85			
OLB023	BC - donation Quainton School	247.99			
OLB024	Geosphere	96.00			
OLB025	Bucks Council – lease costs	200.00			
OLB026	QMH	36.00			

RESOLVED c/2025/31 to approve the payments pending as recorded.

11.2 Bank Reconciliation (£)

Brought forward 2024/25	67190.49	Reserve account	59372.10
Receipts to date	15838.79	Current account	15092.45

Chairman's initials:

Date:

total	83029.28	total	74464.55
Less payments to date	8564.73	Plus received not banked	Nil
Bank balance at 30 June 2025	74464.55		74464.55

12, Recreational Report

- 5 quotes had been requested for the replacement of one piece of the playground equipment and for some maintenance works to be carried out. Councillors approved the quote from Komplan. These works would be funded from the project fund and £10,000 would be funded from the Firework Committee account.
- It was agreed to disband the MUGA working group. Cllr Harris would now lead on this.

RESOLVED c/2025/32 to approve Komplan to install a new piece of playground equipment and carry out maintenance works for the playground.

13. To record items of business for the next council meeting

- To be the Annual Meeting of the Council to be held on 23 July at 6.30pm.

Chairman's initials:

Date: